

## **Black Hills Energy Solar Application Deposit Policy and Deposit Amount Schedule:**

The deposit amount schedule is as follows:

- Systems that are 5 kW and smaller will require a \$250 minimum deposit.
- Systems greater than 5 kW, up to and including 100 kW will require a \$.05/watt deposit.  
(See examples below under Solar Deposit Example).

The above schedule applies to both customer owned and 3rd party owned systems.

Deposits are due at time of application submittal and must be received by the Company at its Pueblo, Colorado offices by 3:00 p.m. on the fifth calendar day following the date of submission of the application. If this fifth calendar day falls on a Saturday, Sunday or Federal holiday, then this material must be provided by 3:00 p.m. on the next business day. If the deposit and one-line diagram are not received by the Company within this time frame, the application will automatically be deemed rejected. The applicant will be notified of the reason of rejection.

Applications must meet all solar program guidelines to be accepted before reaching the reservation status. If the application fails to satisfy any requirement, the application will be declined and the deposit will be returned.

Deposits will be refunded when successful completion has occurred. Successful completion is deemed achieved by the following:

- Systems <10 kW must be installed and approved by Regional or State inspector, not to exceed 6 months from date of application acceptance.
- Systems >10 kW must be installed and approved by Regional or State Inspector, not to exceed 12 months from time of application acceptance.
- The system name plate size in DC watts does not change more than 10 percent in size from the original application.
- Solar contractor or Developer does not change from the original application.
- All program and installation requirements are met and approved for interconnection.

Systems not completed within their allotted time frames will forfeit their deposit and will need to re-apply at the incentive level available at that time. All deposits that are forfeited will be applied to the RESA account balance.

Make Deposit Checks out to: Black Hills Energy, please note on the check "Solar Application Deposit". Send deposit checks and deposit forms to:

### **Black Hills Energy**

Attn: Solar Program  
105 S. Victoria Ave.  
Pueblo, CO 81003

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# Black Hills Energy Solar Application Deposit Form

(Provide form with deposit check)

The following information is needed, please complete below:

Customer Account Number: \_\_\_\_\_

Customer Name: \_\_\_\_\_

Site Address: \_\_\_\_\_

Application Initial Submission Date: \_\_\_\_\_

Application Deposit Amount: \_\_\_\_\_ Application System Size: \_\_\_\_\_

I understand that all of the following conditions must be met in order to successfully qualify for a solar program incentive and deposit refund:

- Initial application must meet all qualifications on first pass to earn a reservation.
- Installation must be completed and approved by the State or Regional Inspector within the allotted time period and successfully meet the Black Hills Energy solar inspection/review to receive a deposit refund.
- All required documents must be complete, accurate and submitted within the allotted time period.
- Final system size must be within 10% of the original application.
- Original solar contractor or developer named on the application must remain with the reservation/project through completion (no changes to contractor or developer).

I understand that if the application fails to comply with any of the above qualifications, then the application will be declined. If the project does not reach successful and approved completion by the project deadline, the deposit will be forfeited and will be credited to the RESA deferred balance.

I understand that if eligible for refund, this application deposit will be refunded to the original provider. It will be mailed to the name and address found on the deposit check.

## Applicant

Customer Name Printed \_\_\_\_\_

Customer Signature \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

## Application Deposit Provider

(if different from applicant)

Provider Name and Address: \_\_\_\_\_

Tax ID (EIN): \_\_\_\_\_

Provider Signature \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

## Solar Deposit Scale Example:

- All systems at or below 5 kW will require a \$250.00 deposit amount.
- A 6 kW system will be calculated as follows: total watts x \$.05, or 6,000 watts x \$.05 requires a \$300.00 deposit.
- A 30 kW system, total watts of 30,000 x \$.05 requires a \$1,500.00 deposit.
- A 100 kW system, total watts of 100,000 x \$.05 requires a \$5,000.00 deposit.

Note: the Application Deposit Form, along with a check for the above amount, and a 1-line diagram must be received by the time frame indicated above. If not, the application will be declined.

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