

# 2024 CUSTOM PROGRAM

IOWA: COMMERCIAL CUSTOMERS - JAN. 1, 2024 - DEC. 31, 2024

## Pre-approval Checklist

Get your rebate check faster by checking off these easy steps before mailing your application form. Incomplete applications may be delayed. **All custom projects require pre-approval before purchase and installation.**

- Submit project online or by mail
- Completely fill out application (mandatory)**
- Provide in-depth description of existing conditions and proposed project
- Provide manufacturer's equipment cut sheets
- Provide project energy savings calculations (if available)
- Provide project cost detail (if available)
- Provide estimated baseline equipment cost where available
- Make and retain copies for your records
- Send all documents to correct address on application (sending application to billing address will delay your rebate)

## Rebate Checklist

- Start your project after receiving your pre-approval letter
- Complete project installation
- Attach itemized invoices for equipment and labor, including date of installation
- Attach copy of pre-approval letter
- Make and retain copies of all documents
- Send all documents to correct address on application (sending application to billing address will delay your rebate)

## Terms and Conditions

### General Eligibility

1. Applicant must be a current Iowa commercial customer who purchases natural gas from Black Hills Energy. Customers on transport gas service are not eligible for rebates unless they contract to pay the Energy Efficiency Cost Recovery Factor on their bills. Contact Black Hills Energy to determine eligibility.
2. **Equipment purchase and installation must be completed between January 1, 2024 and December 31, 2024. All applications for rebates must be received within 45 days of dealer invoice, or January 15, 2025, whichever comes first.**
3. **All Custom projects require pre-approval before purchase and installation.**
4. The commercial/industrial Custom Rebate Program buys down energy-efficient upgrades to a two-year payback, or up to one-half of the incremental cost of the equipment, whichever is less.
5. All projects will be individually reviewed for cost effectiveness by Black Hills Energy and must pass the cost-effectiveness test.
6. Rebates will be based on a portion of the incremental cost between a standard product and a high efficiency product. The amount of the rebate will also depend on:
  - Peak demand reduction
  - Annual energy use reduction
  - Annual energy cost savings

Examples of Technologies Which May be Eligible in this Program Include:

- Large (> 300 MBTUH) High-Efficiency Natural Gas Boilers
- Process Related Equipment for Industrial or Agricultural Customers
- Ventilation Energy Recovery Equipment
- Measures not covered in the Prescriptive Rebate program

Important

To be eligible for a custom rebate, please fill out this form and return to Black Hills Energy. Incomplete applications may be delayed. A customer who proceeds without pre-approval or applies to the Custom Rebate Program after the project has been completed may not be eligible for consideration of a custom rebate.

Please do not use this form for rebates on programmable thermostats, forced air furnaces, or other measures that are covered by the Prescriptive Rebate Program. Prescriptive measures must be submitted on the Commercial Prescriptive Rebate Program application form separately.

**All projects must be completed between Jan. 1, 2024 and Dec. 31, 2024. All applications must be received by Jan. 15, 2025.**

### Post Installation Verification

A firm and final bid or sales receipt (itemized invoices for equipment and labor) indicating date of installation, dealer/contractor name, equipment manufacturer name and model number must accompany the rebate application. Black Hills Energy reserves the right to verify sales receipts, cancelled checks, and installations.

### Tax Information

Rebates may be subject to federal and/or state income tax reporting. Applicant is responsible for contacting a qualified tax advisor to determine tax liability. Black Hills Energy is not responsible for any tax consequences of the rebate program.

### Additional Information

- Please allow 7 to 10 business days to receive a response on the project application.
- Funding for these rebates is limited. Applications will be processed on a first-come, first-served basis. Additional information or assistance in completing your rebate application can be obtained by calling 302-504-3084.

### Disclaimer

Black Hills Energy does not guarantee that installation of equipment qualifying for rebates will result in reduced energy usage or demand, or in cost savings. The Customer will hold harmless Black Hills Energy and its officers, directors, shareholders, agents, employees, and representatives from all claims, liabilities, fines, interest, costs, expenses, and damages incurred by the Customer, for any damage, injury, death, loss or destruction of any kind to persons or property, to the extent the damage, injury, death, loss or destruction arises out of or is related to the conduct, negligence, willful misconduct, misrepresentation, breach of warranty or other breach of this rebate form on the part of Black Hills Energy.

### BRIEF DESCRIPTION OF PROJECT


## Account Information

(To be completed by customer)

### Account Number

(Located in upper right-hand corner of Black Hills Energy natural gas bill)

Please check if you are a:

Owner  Lessee  Developer  Other \_\_\_\_\_

Business Name \_\_\_\_\_  
(Please print)

Contact Person \_\_\_\_\_

Title \_\_\_\_\_

Telephone \_\_\_\_\_

Evening \_\_\_\_\_ Best time to call \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

## Payee Information

(If different than account information or location)

Company Name \_\_\_\_\_  
(Please print)

Contact Person \_\_\_\_\_

Title \_\_\_\_\_

Telephone \_\_\_\_\_

Evening \_\_\_\_\_ Best time to call \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

### Where did you learn about our rebates?

Bill insert  Billboard  Door Hanger  Email  
 Event  Facebook  Flyer  Newspaper Article  
 Print Ad  Radio  TV  Twitter  Website  
 YouTube Other (please specify) \_\_\_\_\_

Referral by:  Evaluator  Contractor/Dealer/Installer

Friend/Family Other (please specify) \_\_\_\_\_

## Facility information (Mandatory)

(To be completed by dealer/contractor/installer)

Complete new equipment information on back

**Type of Facility:**  New  Existing  Addition

Year Built \_\_\_\_\_ Square Footage \_\_\_\_\_

Own  Rent

**Building Type:**  Office  Retail  Health Care

Restaurant  Education  Lodging  Grocery

Warehouse  Industrial  Other \_\_\_\_\_

**Equipment Type:**  New  Replacement

### Space Heating Type:

Forced Air Furnace

Boiler

Electric Heat / Other

Approximate age of old unit \_\_\_\_\_

**Central Air:**  Yes  No

Approximate age of old unit \_\_\_\_\_

**Water Heating Fuel:**  Natural Gas  Electric  Other

Approximate age of old unit \_\_\_\_\_

## Customer Agreement

I certify that I have read and agree to the Terms and Conditions of the rebate program.

If this rebate application is for a newly constructed building, I, the builder/owner certify that the structure meets the energy code of the State of Iowa as a condition for receiving rebates.

Customer Signature \_\_\_\_\_

Date \_\_\_\_\_

All applications for rebates must be received no later than January 15, 2024. Send completed application and

itemized invoices to:

Black Hills Energy  
c/o Custom Program  
P.O. Box 311  
Hockessin, DE 19707

### ADDITIONAL INFORMATION

For more information or assistance in completing your rebate application visit [Energy-Ready.com](https://www.energy-ready.com) or call our toll-free help line at **302-504-3084**.

## Existing & New Equipment Information

Please list all **NEW** equipment on this form so Black Hills Energy can calculate your rebate. Make a separate entry for each unit. If more than one measure is being applied for, please photocopy this form and attach with your application.

	Existing or Industry Standard To be completed by dealer/contractor	New Equipment To be completed by installer
Equipment Type <input type="checkbox"/> Forced Air Furnace <input type="checkbox"/> Boiler <input type="checkbox"/> Water Heating <input type="checkbox"/> Other _____		
Manufacturer		
Model #		
Serial #		
Age of Equipment		
Efficiency (AFUE, CAE, TE, EF, etc.)		
MBTUH		
Gallons		
R-value or U-value		
Quantity		
Annual Operating Hours/Estimated Equipment Life (yrs.)		
Installation Date		
	<b>Cost Breakout</b>	<b>Cost Breakout</b>
Equipment Cost		
Engineering Cost		
Installation Cost		
Other (please explain)		
Total Cost		
Estimated Savings		

## Dealer Certification

(To be completed by dealer/contractor/installer)

We certify that the indicated equipment was installed per the Terms and Conditions of this program at the address shown. All Terms and Conditions of the program have been met. We certify that all equipment information provided in the application is correct. Black Hills Energy reserves the right to inspect and verify any equipment before or after issuing rebates.

Name \_\_\_\_\_  
(Please print)

Installer's Name \_\_\_\_\_

Dealer Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Telephone \_\_\_\_\_

Installer's Email \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_