

2017 Custom Rebate Program

Cheyenne: Commercial/Industrial Customers

Installing energy-efficient technology is a smart way for Commercial and Industrial (C&I) customers to lower energy bills. Custom rebates are available to Black Hills Energy C&I customers for the installation of energy efficiency improvements not listed as part of Black Hills Energy's Prescriptive Rebate Program. Use this form to sign up now and save on your Custom project or apply online at www.bheSaveMoney.com.

Custom Pre-approval Checklist

All Custom Rebate Projects must receive pre-approval to be eligible for a rebate.

Get your project pre-approved faster by checking off these easy steps:

- Complete the application form and sign the Customer Agreement
- Provide in-depth description of existing equipment/conditions and proposed project
- Provide manufacturers' equipment cut sheets
- Provide project energy savings calculations
- Provide project cost details
- Make and retain copies for your records
- Mail, fax, email or submit online the application and all required documentation to Black Hills Energy, Energy Solutions Program (See last page for submission information)
- Start your project after receiving your pre-approval letter

Final Rebate Submission Checklist

To obtain your rebate after project completion, follow the steps below:

- Complete project installation
- Attach itemized invoices for equipment and labor. Invoice(s) should include: date, installation address, dealer/contractor name, equipment manufacturer and model number(s), quantities and total cost of project
- Attach copy of pre-approval letter
- Make and retain copies of all documents
- Mail, fax, or email all required documents to Black Hills Energy, Energy Solutions Program (See last page for submission information)

Terms and Conditions

General Eligibility

1. Participant must be a Black Hills Energy Commercial/Industrial electric and gas customer.
2. The Custom Rebate Program provides rebates for eligible projects not included as part of Black Hills Energy's Prescriptive Rebate Program. Projects may include, but are not limited to, lighting, refrigeration, motor, space and water heating and food service equipment.
3. **Purchase and installation must be completed between Jan. 1, 2017 and Dec. 31, 2017. Project completion paperwork must be received by Jan. 31, 2018.**
4. All projects are individually reviewed for cost effectiveness and must pass Black Hills Energy cost effectiveness tests. **All Custom projects require pre-approval before purchase and installation.**
5. Custom rebates are pre-approved based on the cost difference (incremental cost) between standard and high efficiency equipment and systems, and the amount of energy saved. Rebates are calculated individually for each project using the following criteria: peak demand reduction, annual energy use reduction, annual energy cost savings.
6. Custom rebates are determined based upon a 2-year payback or up to 50 percent of the incremental cost of the equipment/project, whichever is less. All rebates may be adjusted based upon final installation project costs and energy savings.
7. This program is subject to regulatory rules and order, and Black Hills Energy reserves the right to change or to end any portion of this program without notice.
8. Funding for these rebates is limited. Applications will be processed on a first-come, first-served basis. Additional information or assistance in completing a rebate application can be obtained by calling **302-504-3074** or **800-426-5784** or by email at **BlackHillsRebates@appliedenergygroup.com**.
9. Rebates will be capped at \$20,000 per project per account number.

CUSTOM REBATE PROJECTS

Examples of technologies which may be eligible for a Custom Rebate include:

- Large (> 300 Mbh) High-Efficiency Natural Gas Boilers
- Process Related Equipment for Industrial or Agricultural Customers
- Measures not covered as a part of the Prescriptive Rebate program
- Chillers and Unitary HVAC equipment, High Efficiency Refrigeration Equipment, Energy Management Control Systems

IMPORTANT NOTICE RE: PRE-APPROVAL

Pre-approval is required for all Custom Program projects. In order to be eligible for a Custom rebate, please fill out this form and return to Black Hills Energy to receive pre-approval. A customer who proceeds without pre-approval or applies to the Custom Rebate Program after the project has been completed may not be eligible for a custom rebate. Please Note: Incomplete or incorrect applications may delay pre-approval.

Purchase and Installation must be completed between January 1, 2017 and December 31, 2017. Project completion paperwork must be received by January 31, 2018.

Mail, Fax or Email completed application and required documentation to:

Black Hills Energy, Energy Solutions Programs
5301 Limestone Road, Suite 222, Wilmington, DE 19808
Fax: 302-504-3080
Email: BlackHillsEnergy@appliedenergygroup.com

ADDITIONAL INFORMATION

For more information or to download additional applications visit www.bheSaveMoney.com or call our toll-free help line at **302-504-3084** or **800-426-5784**.

Post Installation Verification

An Itemized invoice indicating date of installation, dealer/contractor name, equipment manufacturer/model number and quantity must be provided upon project completion. Black Hills Energy reserves the right to verify sales receipts, cancelled checks, and installations.

Tax Information

Rebates may be subject to federal and/or state income tax reporting. Applicant is responsible for contacting a qualified tax advisor to determine tax liability. Black Hills Energy is not responsible for any tax consequences of the rebate program.

Additional Information

- For faster application processing, complete the application online at www.bheSaveMoney.com.
- Please allow 7 to 10 business days to receive pre-approval notification.
- Funding for these rebates is limited. Applications will be processed on a first-come, first-served basis. Additional information or assistance in completing your rebate application can be obtained by calling **302-504-3084** or **800-426-5784**.

Disclaimer

Black Hills Energy does not guarantee that installation of equipment qualifying for rebates will result in reduced energy usage, demand or cost savings. The Customer will hold harmless Black Hills Energy and its officers, directors, shareholders, agents, employees, and representatives from all claims, liabilities, fines, interest, costs, expenses, and damages incurred by the Customer, for any damage, injury, death, loss or destruction of any kind to persons or property, to the extent the damage, injury, death, loss or destruction arises out of or is related to the conduct, negligence, willful misconduct, misrepresentation, breach of warranty or other breach of this rebate form on the part of Black Hills Energy.

Account Information

Account Number
(Located in upper right-hand corner of Black Hills Energy bill)

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Please check if you are a:

Owner Lessee Developer Other _____

Name on Account _____
(Please print)

Contact Person _____

Title _____

Telephone _____

Evening _____ Best time to call _____

Email _____

Installation Address _____

City _____ State _____ ZIP _____

Customer Information

(If different than account information or location)

Company Name _____
(Please print)

Contact Person _____

Title _____

Telephone _____

Email _____

Mailing Address _____

City _____ State _____ ZIP _____

Mail rebate to: Installation Address Mailing Address

Brief Description of Project

Describe project including detail of energy savings measure (i.e. replace 70 hp 90 percent efficient motor with a 60 hp 93 percent efficient motor at a cost of \$500).

Facility information

(To be completed by dealer/contractor)
Complete new equipment information on back

Type of Facility: New Existing Addition

Year Built _____ Square Footage _____

Own Rent

Building Type: Office Retail Health Care

Restaurant Education Lodging Grocery

Warehouse Other _____

Equipment Type: New Replacement

Space Heating Type:

Forced Air Furnace Approximate age of old unit _____

Boiler Approximate age of old unit _____

Electric Heat /Other Approximate age of old unit _____

Cooling:

Central Air: Yes No Approximate age of old unit _____

Chiller: Yes No Approximate age of old unit _____

Unitary HVAC: Yes No Approximate age of old unit _____

Water Heating Fuel: Natural Gas Electric Other

Approximate age of old unit _____

Where did you learn about our rebates?

Radio Print Ad Newspaper Article Door Hanger

Bill insert Email Event Billboard Flyer Website

Other (please specify) _____

Referral by: Auditor Contractor/Dealer/Installer

Friend/Family Other (please specify) _____

Customer Agreement

I certify that I have read and agree to the Terms and Conditions of the rebate program. Black Hills Energy reserves the right to inspect installations before and/or after paying rebates.

Customer Signature _____

Date _____

Existing and New Equipment Information

Please list all NEW equipment on this form so Black Hills Energy can calculate your rebate. Make a separate entry for each unit. If more than one measure is being applied for, please photocopy this form and attach with your application.

	Existing or Industry Standard To be completed by dealer/contractor	New Equipment To be completed by installer
Equipment Type <input type="checkbox"/> Forced Air Furnace <input type="checkbox"/> Boiler <input type="checkbox"/> Water Heating <input type="checkbox"/> Other		
Manufacturer		
Model #		
Serial #		
Age of Equipment		
Efficiency (AFUE, CAE, TE, EF, etc.)		
Capacity (Mbh, HP, etc.)		
Nameplate Data (watts, kW, tons, MMBtu)		
Gallons		
Quantity		
Annual Operating Hours/Estimated Equipment Life (yrs.)		
Installation Date		
Cost Breakout		
Equipment Cost		
Engineering Cost		
Installation Cost		
Other (please explain)		
Total Cost		
Estimated Savings		

Contractor Verification

(To be completed by dealer/contractor)

We certify that the indicated equipment was installed per the Terms and Conditions of this program at the address shown. All Terms and Conditions of the program have been met. We certify that all equipment information provided in the application is correct. Black Hills Energy reserves the right to inspect and verify any equipment before or after issuing rebates.

Dealer Company Name _____
(Please print)

Installer's Name _____

Dealer Address _____

City _____ State _____ ZIP _____

Telephone _____

Installer's Email _____

Signature _____

Date _____