Apply Online
http://blackhillscoelectric.programprocessing.com

Pre-approval Checklist
Get your project pre-approved faster by checking off these easy steps.

- Submit project on line or by mail
- **Completely fill out application (mandatory)**
- Provide in-depth description of existing conditions and proposed project
- Provide manufacturer’s equipment cut sheets
- Provide project energy savings calculations (if available)
- Provide project cost detail (if available)
- Provide estimated baseline equipment cost where available
- Make and retain copies for your records
- Send all documents to address on application (sending application to billing address will delay your rebate)

Rebate Checklist
- Start your project after receiving your pre-approval letter
- Complete project installation
- Attach itemized invoices for equipment and labor, including date of installation
- Attach copy of pre-approval letter
- Make and retain copies of all documents
- Send all documents to address on back of form (sending application to the billing address will delay your rebate)

Terms and Conditions

General Eligibility
1. Rebates are awarded to help commercial/industrial customers implement high-efficiency measures and are available to Black Hills Energy Colorado non-residential electric customers.

2. All Custom projects require pre-approval before purchase and installation.

3. Purchase and installations must be completed between January 1, 2018 and December 31, 2018. Applications for work done must be received by January 31, 2019.

4. Rebates calculated to exceed $50,000 will be evaluated to determine whether the high rebate cost is beneficial to the program. A $500,000 cap will be imposed per facility or building per program year.

5. Multiple rebate applications for different measures may be submitted. Each individual measure will be evaluated on its own merits.

6. Similar measures that are proposed in different facilities or buildings will be evaluated separately.

7. All projects will be individually reviewed for cost effectiveness and must pass Black Hills Energy cost effectiveness test.

8. Black Hills Energy reserves the right to adjust rebate amount based on final project costs as indicated on customer provided invoices.

9. Custom rebates are based on the cost difference (incremental cost) between standard and high efficiency equipment and systems, and the amount of energy saved. Rebates are calculated individually for each project. Projects must have an incremental payback of 1.0 year or longer. Customer savings will be based on the estimated reduction in billed energy and demand from current usage levels. Projects must have a societal benefit-to-cost ratio of 1.0 or higher. The incentive per kWh savings will be a sliding scale dependent upon the total project kWh savings. Total annual incentives will be calculated based on the cumulative annual kWh savings for all applications submitted by a customer during a program year.

10. This program is subject to regulatory rules and orders. Black Hills Energy reserves the right to change or end any portion of this program without notice.

11. New equipment must be installed on the premises and must not be purchased for resale. Used/refurbished/repairs/rebuilt equipment does not qualify for this rebate.
Examples of technologies which may be eligible in this program include:

- Chillers and Unitary HVAC Equipment
- High Efficiency Refrigeration Equipment
- Process Related Equipment for Industrial or Agricultural Customers
- Energy Management and Control Systems
- Measures not covered in the Commercial Rebate Program

Post Installation Verification
An Itemized invoice indicating date of installation, dealer/contractor name, equipment manufacturer/model number and quantity must be provided. Black Hills Energy reserves the right to verify sales receipts, cancelled checks, and installations.

Tax Information
Rebates may be subject to federal and/or state income tax reporting. Applicant is responsible for contacting a qualified tax advisor to determine tax liability. Black Hills Energy is not responsible for any tax consequences of the rebate program.

Additional Information
- For faster response on your project, complete your application on-line at http://blackhillscoelectric.programprocessing.com
- Please allow 7 to 10 business days to receive a response on project application.
- Funding for these rebates is limited. Applications will be processed on a first-come, first-served basis. Additional information or assistance in completing your rebate application can be obtained by calling 800-426-5784.

Disclaimer
Black Hills Energy does not guarantee that installation of equipment qualifying for rebates will result in reduced energy usage or demand, or in cost savings. The Customer will hold harmless Black Hills Energy and its officers, directors, shareholders, agents, employees, and representatives from all claims, liabilities, fines, interest, costs, expenses, and damages incurred by the Customer, for any damage, injury, death, loss or destruction of any kind to persons or property, to the extent the damage, injury, death, loss or destruction arises out of or is related to the conduct, negligence, willful misconduct, misrepresentation, breach of warranty or other breach of this rebate form on the part of Black Hills Energy.

IMPORTANT

In order to be eligible for a Custom rebate, please fill out this form and return to Black Hills Energy. A customer who proceeds without pre-approval or applies to the Custom program after the project has been completed may not be eligible for consideration of a Custom rebate.

Incomplete or incorrect applications may be delayed.

Please do not use this form for rebates on measures that are covered by the Commercial Rebate Program. Prescriptive measures must be submitted on the Commercial Rebate application form.

All projects must be completed between January 1, 2018 and December 31, 2018. Project completion paperwork must be received by January 31, 2019.
Account Information
(To be completed by customer)
Account Number
(Located in upper right-hand corner of Black Hills Energy electric bill)
☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Please check if you are a:
☐ Owner  ☐ Lessee  ☐ Developer
☐ Other

Business/Organization
Name
(Please print)
Contact Person
Title
Telephone  Best time to call
Email
Address
City  State  ZIP

Payee Information
(If different than account information above)
Company Name
(Please print)
Contact Person
Title
Telephone  Best time to call
Email
Address
City  State  ZIP

Facility information (Mandatory)
(To be completed by dealer/contractor/installer) Complete new equipment information on back.

Type of Facility:  ☐ New  ☐ Existing  ☐ Addition
Year Built  Square Footage  ☐ Own  ☐ Rent

Building Type:
☐ Office  ☐ Retail  ☐ Health Care  ☐ Restaurant
☐ Education  ☐ Lodging  ☐ Grocery  ☐ Warehouse
☐ Other (please specify)

Equipment Type:  ☐ New  ☐ Replacement

Heating Fuel Type:  ☐ Natural Gas  ☐ Electric

Cooling:
Central Air:  ☐ Yes  ☐ No
Approximate age of old unit
Chiller:  ☐ Yes  ☐ No
Approximate age of old unit
Unitary HVAC:  ☐ Yes  ☐ No
Approximate age of old unit

Water Heating Fuel:  ☐ Natural Gas  ☐ Electric  ☐ Other
Approximate age of old unit

Customer Agreement
I certify that I have read and agree to the Terms and Conditions of the Black Hills Energy Custom Program.

Customer Signature
Date

Where did you learn about our rebates?
☐ Bill insert  ☐ Billboard  ☐ Door Hanger  ☐ Email  ☐ Event
☐ Facebook  ☐ Flyer  ☐ Newspaper Article  ☐ Print Ad
☐ Radio  ☐ TV  ☐ Twitter  ☐ Website  ☐ Youtube
☐ Other (please specify)

Referral by:
☐ Evaluator  ☐ Contractor/Dealer/Installer
☐ Friend/Family  ☐ Other (please specify)

Brief Description of Project
Describe project including details of energy savings measure(s) (i.e. Replace 70 hp 90% efficient motor with a 60 hp 93% efficient motor at a cost of $500)

__________________________________________
__________________________________________
__________________________________________
__________________________________________

2018 Custom Program
Colorado: Commercial Electric Customers
**Existing & New Equipment Information**

Please list all NEW equipment on this form so Black Hills Energy can calculate your rebate. Make a separate entry for each unit.

If more than one measure is being applied for, please photocopy this form and attach with your application.

<table>
<thead>
<tr>
<th>Existing or Industry Standard</th>
<th>New Equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Equipment Type</strong></td>
<td><strong>To be completed by dealer/contractor</strong></td>
</tr>
<tr>
<td><strong>Manufacturer</strong></td>
<td><strong>To be completed by installer</strong></td>
</tr>
<tr>
<td><strong>Model #</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Age of Equipment</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Efficiency</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Nameplate Tons of Watts Data: kW, MMBtu</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Quantity</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Operating Costs</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Installation Date</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Cost Breakout**

<table>
<thead>
<tr>
<th>Equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engineering</td>
</tr>
<tr>
<td>Installation</td>
</tr>
<tr>
<td>Other (please explain)</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

**Certification**

(To be completed by dealer/contractor/installer)

We certify that the indicated equipment was installed per the Terms and Conditions of this program at the address shown. All Terms and Conditions of the program have been met. We certify that all equipment information provided in the application is correct. Black Hills Energy reserves the right to inspect and verify any equipment before or after issuing rebates.

**Signature**

**Date**

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**Contractor Information**

Company Name ___________________________ (Please print)

Contact Person _____________________________

Title ___________________________________________

Company Address ___________________________________________

City _____________________________ State _______ ZIP ___________

Telephone _____________________________

Email _____________________________

Permit Number (if applicable) _____________________________

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Mail completed application and itemized invoices to:

Black Hills Energy  
c/o Custom Program  
5301 Limestone Road, Suite 222  
Wilmington, DE 19808

**ADDITIONAL INFORMATION**

For more information or to download additional applications visit [www.bheSaveMoney.com](http://www.bheSaveMoney.com) or call our toll-free help line at 800-426-5784.