



Trench Inspection Step by Step Process

1. Ditchers and builders call Black Hills Energy to request inspection for primary or secondary conduit system/trench. Contact one of the following utility constructions specialists or planners:
 - **Davina Kobza (Rapid City)** - 605-721-2581
 - Rapid City, Piedmont, Black Hawk, Pactola area
 - **Tara Bland (Southern Hills)** - 605-858-7015
 - Custer, Hot Springs, Hill City
 - **Heather Schmidt (Northern Hills)** - 605-206-2966
 - Sturgis, Deadwood, Belle Fourche, Spearfish
2. Black Hills Energy will schedule the inspection. Please allow 48 hours for inspection; actual time will vary depending on volume of requests.
 - a. Please keep the inspector informed of changes in the project timeframe or delays.
 - b. If trench inspector is not onsite by the schedule inspection time, backfill may begin as communicated by inspector.
 - c. Trenches and/or conduit system that are not completed or fail inspection on the scheduled date will then have to reschedule.
3. After conduit system/trench has been approved, the conduit system will be proofed with a mandrel/ mouse. Half inch mule tape will then be installed at cost to the conduit system installer.
4. Once the mule tape has been installed, the Black Hills Energy line crew will be scheduled.